

THE REGISTRATION OF SEMESTER 2/2023

No.	SCHEDULE	FULL-TIME EDUCATION	PART-TIME EDUCATION
1	The faculties check the teaching schedule in database and submit to Academic Affair and Registration Office	27 th October 2023 (Fri)	
2	Last day to submit a New Course Proposal (TB.14)	25 th December 2023 (Mon)	
<p>All students have to register, add and withdraw the courses only at http://mis.bsru.ac.th Counter Registration is not permitted and students who have not registered within the due will not permit to register in this semester.</p>			
3	The registration (1st round) All students have to register, add and withdraw the courses at http://mis.bsru.ac.th		
	Students whose code starting with 63 and previous code	1 st – 30 th November 2023	
	Students whose code starting with 64	7 th – 30 th November 2023	
	Students whose code starting with 65	14 th – 30 th November 2023	
	Students whose code starting with 66	21 st – 30 th November 2023	
	Full-time education's student who wants to register in the Part-time education's course (Section M) can register at most 3 courses without submitting any request form. Nevertheless, the total credits must not exceed than 22 credits		21 st – 30 th November 2023
4	The faculties consider to combine classes and submit the results to Academic Affairs and Registration Office.	Within 8 th December 2023	
5	First day of semester 2/2023	12 th December 2023 (Tue)	17 th December 2023 (Sun)
6	<p>The additional registration (Last round)</p> <p>-Students who have registered during the period in No.3 can register for an additional course at http://mis.bsru.ac.th and total credits must not exceed the specified amount.</p> <p>-Students who have not registered during the period in No.3 must submit the Late Registration Request at https://aarservice.bsru.ac.th/request/ and must pay 200 THB for the fine at the Division of Finance</p>	<p style="text-align: center;">12th – 25th December 2023</p> <p style="text-align: center;">Students who have not registered within the due will not permit to register in this semester (Academic Affairs and Registration Office would not consider any request)</p>	
7	<p>The Course Withdrawal after the period in No.3 must contact the IT Department of Academic Affairs and Registration Office.</p> <p>Remarks: Course could be withdrawn only in the following cases</p> <ol style="list-style-type: none"> 1) The course that has pre- and post-study condition. 2) The course that rescheduled by the university after the schedule announcement. 3) The course that submitted a request form of grade transfer or grade exception 4) The course that has known a grade point after the due in No.3 	<p style="text-align: center;">12th – 25th December 2023</p> <p style="text-align: center;">To proceed the request in No.7, contact the officer in the following dates and times:</p> <p style="text-align: center;">Mon – Wed: 08.00 – 19.00. Thu – Fri: 08.00 – 16.30. Sun: 09.00 – 15.00.</p>	

Caution

1. Students must register during the registration period. Overdue registration is not permitted.
2. In the case of having any problems during the registration, Students must contact the Academic Affairs and Registration Office before the semester begins.
3. After finishing the registration at <http://mis.bsru.ac.th>, Students should print out the registration result as evidence. **

**Academic Affairs and Registration Office would not consider in all cases if students have no the evidence of registration result.