

THE REGISTRATION OF SEMESTER 1/2025

| No. | SCHEDULE | FULL-TIME EDUCATION | PART-TIME EDUCATION |
|--|---|---|---|
| 1 | The faculties check the teaching schedule in database and submit to Office of Academic Affair and Registration | Within 30 th May 2025 | |
| 2 | Last day to submit a New Course Proposal (TB.14) | 21 st July 2025 (Mon) | |
| All students must register, add, and withdraw the courses only at http://mis.bsru.ac.th Counter Registration is not permitted and students who have not registered within the due will not permit to register in this semester. | | | |
| 3 | The registration (1 st round) All students must register, add, and withdraw the courses at http://mis.bsru.ac.th | | |
| | Students whose code starting with 65 and previous code | 1 st – 30 th June 2025 | |
| | Students whose code starting with 66 | 7 th – 30 th June 2025 | |
| | Students whose code starting with 67 | 14 th – 30 th June 2025 | |
| | Full-time education’s student who wants to register in the Part-time education’s course (Section M) can register at most 3 courses without submitting any request form. Nevertheless, the total credits must not exceed than 22 credits | | 21 st – 30 th June 2025 |
| 4 | The faculties consider combining classes and submit the results to Office of Academic Affairs and Registration. | Within 4 th July 2025 (Fri) | |
| 5 | First day of semester 1/2025 | 7 th July 2025 (Mon) | 13 th July 2025 (Sun) |
| 6 | The additional registration (Last round) -Students who have registered during the period in No.3 can register for an additional course at http://mis.bsru.ac.th and total credits must not exceed the specified amount. -Students who have not registered during the period in No.3 must submit the Late Registration Request at https://aarservice.bsru.ac.th/request/ and must pay 200 THB for the fine at the Division of Finance | 7 th – 21 st July 2025 Students who have not registered within the due will not permit to register in this semester. (Office of Academic Affairs and Registration would not consider any request) | |
| 7 | <u>The Course Withdrawal after the period in No.3</u> must contact the IT Department of Office of Academic Affairs and Registration. Remarks: Course could be withdrawn only in the following cases 1) The course that has pre- and post-study condition. 2) The course that rescheduled by the university after the schedule announcement. 3) The course that submitted a request form of grade transfer or grade exception 4) The course that has known a grade point after the due in No.3 | 7 th – 21 st July 2025 To proceed the request in No.7, contact the officer in the following dates and times: Mon – Fri: 08.30 – 16.30. Sun: 09.00 – 15.00. Tel: 0-2473-7000 ext. 1717 or 1755 | |

Caution

1. Students must register during the registration period. Overdue registration is not permitted.
2. In the case of having any problems during the registration, Students must contact the Academic Affairs and Registration Office before the semester begins.
3. After finishing the registration at <http://mis.bsru.ac.th>, Students should print out the registration result as evidence. **

**Office of Academic Affairs and Registration will not consider in all cases if students do not have the evidence of registration result.