Form for Notice of Study in the Last Semester	Request No._____ Receipt Date:_____	**AR 17**

Deadline for submitting the request of the semester_____/_____ is by_____

Bansomdejchaopraya Rajabhat University

Date:_____

I, Name (Mr./Mrs./Miss):_____, Student ID:_____,

Name in English (Mr./Mrs./Miss):_____,

Faculty:_____, Program:_____,

Level of study: [ ] Bachelor's Degree   [ ] Master's Degree   [ ] Doctoral Degree   [ ]Others:_____,

Type of student: [ ] Full time (Daytime)   [ ] Part time (Twilight)

Telephone:_____,

would like to notify the University that in the_____ **Semester of Academic year**_____**, I have enrolled for the last semester to request for graduation.** In this regard, I have checked the following information in the MIS system. Please tick√ in the box as a matter of fact.

1. **have registered all courses according to the curriculum by considering from the first semester until the semester which this request has been submitted**
   ☐ Enrolled all courses according to the course structure
2. **Details of personal information**
   ☐ Information is correct, no change of details is requested.
   ☐ Request to change details (Attach proof of change as well)
3. **Payment of tuition fees**
   ☐ No unpaid tuition fees
   ☐ There is an unpaid semester fee until the semester which this request is submitted, a total of_____semesters.
4. **I hereby confirm that I have enrolled for the Common European Framework of Reference for Languages (CEFR).**
   ☐ Passed the exam according to the criteria with the score of_____.
   ☐ I am waiting for the test results and will follow up on the results to be completed in the semester which this request is submitted.
5. **Participation in activities as specified by the University**
   ☐ Completed
   ☐ Lack of____activities and they will be rectified to be completed in the semester which this request is submitted.
6. **Have a full score of 100 points on behavior**
   ☐ Passed
   ☐ Failed and this will be resolved to be completed in the semester which this request is submitted.
7. **Borrowing of equipment of the Student Affairs**
   ☐ No equipment which have not been returned.
   ☐ There are some which have not been returned and will be returned completely in the semester which this request is submitted.

For your kind consideration. And if the statement provided above is **incorrect** or **does not correspond to the facts**, **I'm willing to accept nullification of this request and agree to comply with all regulations of the University**.

(Signature):_____Applicant

Verified by the Advisor
The advisor has clarified the rules to and examined the study results for the student and is of the opinion that_____ Signature:_____Advisor (_____) Please specify name clearly

Please check your first and last name in both Thai and English in the attached document correctly

Students can check the results via: http://mis.bsru.ac.th in the title "Online Request".