

**Request Form for
a Student Identification Card**

Request No. _____

AR 2

Receipt Date: _____

Bansomdejchaopraya Rajabhat University

Date: _____

I, Name (Mr./Mrs./Miss): _____, Student ID: _____,

Name in English (Mr./Mrs./Miss): _____,

Level of study: Bachelor's Degree Master's Degree Doctoral Degree Others: _____,

Type of student: Full time (Daytime) Part time (Twilight)

Address in case of emergency: _____ Telephone: _____,

would like to apply for a student ID card due to:

Reason	Documents Required
<input type="checkbox"/> Lost / Damaged	The existing card (if damaged)
<input type="checkbox"/> Change of Name, Surname or Title	a Copy of Certificate of Change of Name / Certificate of Rank
<input type="checkbox"/> Correction of Name, Surname or Title	a Copy of Certificate of Change of Name / Certificate of Rank
<input type="checkbox"/> Change of Program / Faculty	Supporting documents

For your kind consideration. And if the statement provided above is incorrect or does not correspond to the facts, **I'm willing to accept nullification of this request and agree to comply with all regulations of the University.**

Signature: _____ Applicant

Request Instruction	Verification
1. Submit this request to the Office of Academic Affairs and Registration for verification.	Student status checked by the Office of Academic Affairs and Registration: <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved
2. Submit this request to the Siam Commercial Bank (SCB), Bansomdejchaopraya Rajabhat University (BSRU) branch.	Signature: _____

Instruction

Contact the Siam Commercial Bank (SCB), Bansomdejchaopraya Rajabhat University (BSRU) branch with following documents:

- a Copy of National ID Card
- SCB passbook (For lost passbook, please provide a police report)
- 1 colored photo size 1"x1"

Photo explanation

Full-time student	Male	Well-groomed beard, no glasses, have a nice haircut and dress proper uniform.
	Female	No accessories and dress w/proper uniform with BSRU pin on the left chest.
Part-time student	Male / Female	Dress in polite color or the Government uniform.